

MINUTES

1. Present:- Jonathan Rabbitts (JR) - Chairman, Brian Cowan (BC), Chris Tonge (CT), Monica Eyre (ME) and Alan Breadmore – Clerk. Apologies:- Peter Smith (PS).
2. Minutes of bi monthly meeting held 5th January 2011 – were read and signed as correct
3. Matters Arising:-
 - a. Clerk described how some other councils have processes to allocate S137 funds. No decision at present.
 - b. Agreed to Annual Parish Meeting date change to 19th April to avoid clashes with other meetings in Parish.
4. The Minutes of the Planning Decisions made 5th January and 9th February were read and signed as correct.
5. Matters Arising:- None
6. Finance:-
 - a. Paid since last meeting:

Name	Goods or service	Amount
Ken Tarbox	Website Maintenance	£40
Cripps Fencing Services	Emergency Tree Felling	£59
Willis Aggregates	Grit Bins	£186
Cripps Fencing Services	Open Space Gate and Fencing	£192

- b. To be paid by next meeting:

Name	Goods or service	Amount
Alan Breadmore	Clerk Salary and Expenses	£275
Ken Tarbox	Website Maintenance	£40
Newbury College	Parish Newsletter Printing	£100
Scofell Landscapes	Mowing	£216

- c. Received since last meeting: - None
- d. To be received by next meeting:

Name	Goods or service	Amount
WBC	Precept	£4500

- e. The February Current Account and Deposit Account bank statements were reconciled to the cash book and signed by the chairman.
- f. As previously agreed BC will review the cash book with Clerk as part of the internal audit process.
- g. Councillors agreed that the shortfall of £328 in the Open Space Development Fund could be met from the General Fund.
- h. Clerk reported that new Inland Revenue guidelines demand that the PC be registered as an employer for PAYE purposes. Councillors agreed that Clerk should pursue the most appropriate solution.
7. Annual Parish Meeting:- Councillors agreed that the speakers for the APM would be 1) from the Alzheimer's Society, 2) AB re the Community Plan Vodafone Project and 3) from the River Lambourn Countryside Project.
8. Millennium Field:- Councillors agreed that a budget of up to £2500 would be allocated for the reseeded of the Millennium Field. Further quotes to be obtained and site meeting to be held with ground works contractor and seeding contractor to determine actions and responsibilities.
9. Playground Safety:- Clerk reported that all actions from last year's safety inspection were either complete or would be complete prior to the impending inspection this year.
10. Planning Status:-
 - a. Stable Court, Poughley – pending
 - b. 6 School Lane - withdrawn
 - c. 12 College Way – approved
 - d. Parking restrictions – preliminary markings in place.
 - e. Jimmies Farm – pending
 - f. East Garston House - pending
11. Elections:- Clerk confirmed that these would be held on 5th May. Councillors agreed that Clerk should produce flyers and posters to encourage nominations. Clerk and councillors would deliver to all households.
12. Correspondence:-
 - a. Letter re QEII Playing Fields Programme – Clerk asked to investigate further.
 - b. Advisory re retendering of the 95 bus service. Proposal leaves East Garston service unchanged-no action
 - c. Lord Lieutenant of Berkshire requesting donation for wedding gift for William and Kate. Decision – No
 - d. Request for donations – Sue Ryder Homes – Royal British Legion Party Weekend. Decisions – No.
 - e. Letter from Mr M Ellis regarding occupation of public spaces by residents. Clerk authorised to spend on Land Registry searches and Chairman/councillors to follow up as appropriate.
13. Any Other Business.
 - a. BC reported that David Bell had expressed his gratitude for the work that councillors had done in tree cutting at the eastern end of the Millennium Field.
 - b. Janet Easterling had reported mis-posting of planning notice at East Garston House. BC to investigate and resolve.
 - c. Paul Killen has requested the placing of a salt/grit bin in Poughley. JR and CT to have site meeting to agree appropriate placing. Clerk to arrange purchase and apply for licence once agreed.
 - d. Clerk to chase WBC re bridge repairs at Forge bridge.
 - e. Councillors considered a proposal that draft council minutes should be published prior to approval at the following meeting. Decision against.